

**KERSHAW COUNTY LIBRARY  
DONATION AND RECOGNITION POLICY  
ADOPTED AUGUST 10, 2017**

**BACKGROUND**

The Kershaw County Library encourages the interest and involvement of citizens and organizations in its service program through contributions of book or non-book materials for collections, appropriate gifts which will enhance the physical environment, and bequests, trusts, or donations of monetary or other assets for Library purposes. It is understood that special gifts and bequests should not take the place of public support or cost-effective use of current income, but should enable the Library to provide and enhance services in ways not financially possible within the current annual operating budget.

**DONATION POLICY**

In general, the Kershaw County Library welcomes gifts of money, books, materials, equipment, works of art, and property of any kind. The Library reserves the right to refuse any gift that the Board of Trustees deems to be not in the best interests of the Library to accept.

If a gift is accepted by the Library, the gift shall be final and no restrictions on the Library's ownership, possession, use or disposition of the gift shall be effective other than restrictions approved by the express vote of the Board of Library Trustees and memorialized in writing.

For questions and additional information regarding specific gifts and donations, please contact the Library Director at 803-425-1508.

**RECOGNITION POLICY**

The Kershaw County Library acknowledges and recognizes the generosity of an individual or group. All recognitions regarding donated items must be approved by the Board of Trustees. The Board of Trustees reserves the right to initiate, decline, terminate, move, or alter any designation for recognition.

For questions and additional information regarding recognitions, please contact the Library Director at 803-425-1508.